FREE THE SLAVES
FREEING SLAVES • ENDING SLAVERY

Programs Internship Description
Full-time: June - August 2021
Location: Remote

About Free the Slaves

Founded in 2000, Free the Slaves (FTS) is a pioneer and leader in the global effort to eradicate slavery. Our mission is to liberate those in slavery and change the conditions that allow slavery to persist. Free the Slaves works at the grassroots level to empower vulnerable individuals and communities to achieve freedom from slavery and develop resistance to slavery. We work with and through local partners to build national capacity to combat slavery and trafficking. We advocate for policies and laws that help in the fight against slavery. We are committed to rigorous assessment of our work and scrupulous integrity in the use of donor funds. Headquartered in Washington, D.C., with programs in Africa, Asia, the Caribbean, Latin America and the Middle East, Free the Slaves has a diverse and expert staff and a highly engaged and supportive board of directors. For more information, see: www.freetheslaves.net.

Position Description

The Free the Slaves internship program is a formal effort to develop and train future leaders of the anti-slavery movement. We seek to provide each participant with training and hands-on experience in various facets of anti-slavery programming. Internships are unpaid but we encourage students to arrange academic credit as Free the Slaves internships offer direct exposure to the workings of an international human rights organization, close supervision by FTS staff, and potential interaction with other U.S. and international organizations and foreign and domestic government officials. Students should check with their individual academic institutions for requirements.

Programs Internship

This position reports directly to the programs staff based in Washington, D.C. The programs intern will help ensure critical administrative responsibilities are executed in a timely, efficient, and professional manner. This role involves strategic thinking, passion for the FTS mission, and the ability to thoroughly research complex and interconnected themes.

Key Responsibilities

- Providing administrative and monitoring support to in-country programs and regional initiatives in Latin America, the Caribbean, Africa, MENA, and Asia.
- Conducting desktop research related to advancing understanding of slavery and promising practices to end slavery in high-risk countries.
- Assisting with the formalization of FTS' country, regional, and global strategies.

- Drafting blog posts and other outward-facing materials reporting project progress and successes.
- Liaising with FTS staff for successful project design, implementation, and/or reporting.
- Other tasks as needed.

Qualifications

The ideal candidate will:

- Be either currently enrolled in, or a recent graduate of, an accredited college or university as a degree-seeking student.
- Have a demonstrated history of excellence in their studies and will be in pursuit of, or a recipient of, a degree within the following fields: law, public policy, international relations or affairs, international development, human rights or another relevant field.
- Be fluent in English, both written and orally. Applicants with strong written and oral language skills in Spanish, French, Portuguese, and/or Arabic will be given preference.
- Have a demonstrated history of interest and/or involvement in the anti-slavery or human rights movement.
- Possess excellent written and oral communication skills, as well as a functioning knowledge of word processing with Microsoft Word.
- Be well organized, self-motivated, and reliable and should be able to work well both independently and as a part of a team. Successful candidates will demonstrate a history of accepting direction, taking initiative, and working well with both supervisors and peers.
- Demonstrate an ability to engage cross-culturally and collaborate with global staff at a professional level.

How to Apply

Applications should include a tailored cover letter that outlines how your interest, skills and experience meet the qualifications for the position, resume, and a list of two references. **PLEASE SUBMIT YOUR RESUME and COVER LETTER AS ONE WORD OR PDF DOCUMENT TO: https://smrtr.io/5QdRM**

Please include your last name in the title of the submitted document.

Applications are due by **June 21st, 2021 at 5:00 p.m. EDT**.

Free the Slaves is an equal-opportunity organization. Qualified applicants are considered without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status.