



RAPID ASSESSMENT OF CHILD TRAFFICKING IN FISHING

Terms of Reference (TOR)

- POST:** RAPID ASSESSMENT CONSULTANT
- ROLE:** Data collection and processing for the qualitative research
- REPORTS TO:** Free the Slaves (FTS) Ghana Country Director

Background

Free the Slaves

Founded in 2000, Free the Slaves (FTS) is a pioneer and leader in the global effort to eradicate slavery. Our mission is to liberate those in slavery and to change the conditions that allow slavery to persist. Free the Slaves works at the grassroots to empower vulnerable individuals and communities to achieve freedom from slavery and develop resistance to slavery. We work with and through local partners to build national capacity to combat slavery and trafficking.

Headquartered in Washington, D.C., FTS has programs in Ghana, India, Nepal, Dominican Republic and Haiti. For more information on FTS, please see: www.freetheslaves.net.

Growing Up Free

In 2015, Ghana and the United States of America signed a five-year Child Protection Compact (CPC) partnership to strengthen the efforts of the government of Ghana and civil society organizations to address child trafficking, including forced labor and child sex trafficking. As part of the CPC partnership, Free the Slaves has collaborated with International Needs Ghana and other shelter partners to implement a four-year project entitled "Growing Up Free: An effective response to end child trafficking in Ghana."

The goal of the project is to enhance the effectiveness efforts to combat child trafficking and slavery in 34 communities over the four-year period in six districts in the Greater Accra, Volta and Central Regions of Ghana. An independent consultant is currently evaluating the four-year project.

In September 2019, the U.S. Department of State Office to Monitor and Combat Trafficking in Persons (J/TIP) awarded a cost extension to FTS to scale-up the Growing Up Free project to 26 new communities and six districts throughout the Greater Accra, Oti, Eastern, and Bono East Regions.

The Growing Up Free Project has three objectives:

1. An increased number of child trafficking victims in 10 districts and 60 communities in six regions receive comprehensive, gender-sensitive, trauma-informed care and case management services with appropriate community integration and follow up (*Protection*)
2. Families of children rescued through this program and identified as at-risk in program communities will be able to provide for the basic needs of their children, including shelter, food, healthcare, and education. FTS and partners provide capacity strengthening and empowerment of the social welfare and community development workforce, particularly at the district level (*Protection*).
3. To increase awareness and knowledge of child trafficking in Ghana in order to prevent and respond to child trafficking in the target communities (*Prevention*)

Consultancy Objective

The main objective of the consultancy is to conduct a thorough assessment of the child trafficking, sex trafficking and forced labor situation in the 26 new intervention communities across six districts, including the community- and district- level structures already in place to prevent and respond to trafficking crimes.

Consultant Responsibilities

- Literature review (i.e. review existing project documents and related materials)
- Methodology (including sampling methods and sample size)
- Toolkit design and implementation: Design the study tools combining observation visits, with different types of interviews, questionnaires and group discussion to be applied to different stakeholders.
- Collecting data and information processing and analysis
- Organizing and carrying out of a workshop for initial findings sharing and feedback
- Drafting the report to be submitted to FTS in order to receive feedback
- Organizing and carrying out of a final workshop for sharing findings and receiving final comments
- Drafting the evaluation final report

FTS Responsibilities

- Ensuring appropriate resource is advanced to the consultant per mode of payment in contract
- Allocating relevant staff to support any training if needed
- Reviewing of field guide and data collection tools
- Participating in pilot testing tools or field guide for data collection
- Linking consultant to implementing partners for project documents as well as to contact stakeholders for needed information

Expected Timeframe

The consultant is expected to start work in January 2020 and submit the final pre-assessment in March 2020. At this point, the consultant may be re-engaged to conduct the post-assessment in March 2021. Specific timelines for work schedule would be discussed and finalised with consultant.

Target Areas

The Growing Up Free project extension covers Krachi West, Krachi Nchunburu, Bono East, Pru, and Sene East Districts, Ada West and Upper Manya Krobo.

Outputs/Deliverables

The consultant will submit to FTS:

1. An inception report that includes at minimum the following sections:

- a. Table of Contents
- b. Introduction
- c. Progress in the Inception Report
- d. Financial Details
- e. Final Project Model
- f. Plans for Next Reporting Period
- g. Summary
- h. Annexes

2. A final report that includes at minimum the following sections:

- a. Table of Contents
- b. Executive Summary, providing an overview of the evaluation and summary of main findings and recommendations
- c. List of Acronyms
- d. Evaluation Objectives
- e. Methodology
- f. Findings
- g. Lessons Learned and Good Practices
- h. Conclusions and Recommendations
- i. Annexes, including list of interviews/meetings, site visits, documents reviewed, stakeholder workshop agenda and participants, TOR, etc.

The organizational format for the presentation of findings, lessons learned, conclusions, recommendations etc. of the report is at the discretion of the consultant. The first draft of the report will be circulated by the consultant to key stakeholders individually for their review. Comments from stakeholders will be consolidated and incorporated into the final report as appropriate and the evaluator will provide a response to each stakeholder why any comments might not have been incorporated. While the substantive content of the findings, conclusions, and recommendations of the report shall be determined by the consultant, the report is subject to final approval by FTS in terms

of whether or not the report meets the conditions of the contract. A first draft is due to FTS no later than March 15, 2020, and a final draft is due no later than 14 days after receipt of comments from FTS. All reports including drafts will be written in English.

Required Qualifications

The consultant is expected to have the following competencies and expertise:

- A strong background in social science/ or related field of study to project, with solid experience in conducting social research
- An advanced degree in a relevant field is compulsory
- A minimum of three years working experience in a similar consultancies
- A demonstrated high level of professionalism and an ability to work independently and in high-pressure situations under tight deadlines
- Demonstrated experience and expertise in designing and managing rapid assessments for similar projects, delivering agreed outputs on time and within budget
- Broad knowledge and understanding of child trafficking issues, evaluation and social research
- Experience of working with local communities and non-governmental organizations
- Excellent writing, reporting and organizational skills with a keen eye to details
- Fluency in English and Ghanaian languages in project regions both orally and written

How to Apply

Interested and qualified candidates are invited to submit their applications by email to: ghana@freetheslaves.net on or before January 16, 2020.

In order for the applications to be considered valid, FTS only accepts applications with:

- Curriculum Vitae (CV) of assessment team
- Methodological proposal (see below for suggested content)
- Cover letter not more than one page specifying the motivation for application, addressed to the country director, Free the Slaves (FTS) Country Office of Ghana with a subject line **"Consultancy on Child Trafficking in Fishing."**

All applications should include a working e-mail address and mobile number (s). Please note that only applications sent by email will be accepted and only shortlisted candidates will be contacted.

Methodological Proposal

Applicants must submit a specific methodological proposal, including stated research techniques and tools, as well as a detailed work plan with a time schedule and a detailed budget.

The proposal should include, at minimum, the following sections:

- a) Evaluation Methodology
- b) Timeframe

- c) Sampling (choice of sites, sample size)
- d) Data Collection Methods / Tools (e.g. FGDs, IDIs, etc.)
- e) Timetable and Work Plan (including a time schedule (bar chart) showing the time proposed to undertake the activities indicated in the work plan)
- f) Expected Outputs/Deliverables
- g) Budget

Free the Slaves is an equal opportunity organization. All proposals will be evaluated on merit, without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status.