



Internship Description
International Programs Internship
Location: Washington, D.C.

About Free the Slaves

Founded in 2000, Free the Slaves is a pioneer and leader in the global effort to eradicate slavery. Our mission is to liberate those in slavery and to change the conditions that allow slavery to persist. Free the Slaves works at the grassroots to empower vulnerable individuals and communities to achieve freedom from slavery and develop resistance to slavery. We work with and through local partners to build national capacity to combat slavery and trafficking. We advocate for policies and laws that help in the fight against slavery. We are committed to rigorous assessment of our work and scrupulous integrity in the use of donor funds.

Headquartered in Washington, D.C., with programs in the Dominican Republic, Ghana, Haiti, India and Nepal, Free the Slaves has an annual operating budget of approximately \$2.6 million, a diverse and expert staff, and a highly engaged and supportive board of directors. For more information, see: www.freetheslaves.net.

Position Description

The Free the Slaves internship program is a formal effort to develop and train future leaders of the anti-slavery movement. We seek to provide each participant with training and hands-on experience in various facets of anti-slavery work. The program operates out of the Washington, D.C. office of Free the Slaves on a semester system, with three sessions per year: spring (January to May), summer (June to August), and fall (September to December). Participants are expected to participate in an orientation session at the beginning of each semester.

Internships are unpaid but students are often able to arrange academic credit, as Free the Slaves internships often offer direct exposure to the workings of an international human rights organization, close supervision by FTS staff, interaction with other U.S. and international organizations and foreign and domestic government officials, and opportunities to attend lectures, trainings and special events relating to federal and international anti-slavery advocacy. Students should check with their individual academic institutions for requirements.

International Programs Internship

This position reports directly to the programs manager based in Washington, D.C. international programs intern will help ensure critical administrative responsibilities are executed in a timely, efficient and professional manner. This role involves strategic thinking, passion for mission and the ability to thoroughly research complex and interconnected themes.

Responsibilities

- Supporting the design and creation of educational tools to be used within project communities
- Providing support to monitoring efforts of projects in Haiti, the Dominican Republic, and Ghana
- Assisting FTS research related to advancing understanding of slavery and promising practices to end slavery in high-risk countries
- Attending relevant briefings and meetings in the Washington development and policy communities
- Providing administrative support to FTS programs
- All interns will assist in answering the phones and other general administrative and support duties as assigned.

Qualifications

The ideal candidate will have:

- All applicants must be either currently enrolled in, or a recent graduate of, an accredited college or university as a degree-seeking student.
- Recent graduates of postgraduate programs and students at the postgraduate level will be given preference.
- Applicants must be fluent in English, both written and orally. Applicants with strong written and oral language skills in Spanish and/or French will be given preference.
- Successful applicants will have a demonstrated history of excellence in their studies and will be in pursuit of or a recipient of a degree within the following fields: law, public policy, international relations or affairs, international development, human rights or another relevant field.
- Successful candidates will have a demonstrated history of interest and/or involvement in the anti-slavery or human rights movement.
- Applicants must have excellent written and oral communication skills, as well as a functioning knowledge of word processing with Microsoft Word.
- Applicants should be well organized, self-motivated and reliable and should be able to work well both independently and as a part of a team. Successful candidates will demonstrate a history of accepting direction, taking initiative, and working well with both supervisors and peers.

How to Apply

Applications should include a tailored cover letter that outlines how your interest, skills and experience meet the qualifications for the position, resume and a list of references. **PLEASE SUBMIT YOUR RESUME and COVER LETTER AS ONE WORD OR PDF DOCUMENT TO <http://smrtr.io/3k4jD>**. Please include your last name in the title of the submitted document.

Free the Slaves is an equal-opportunity organization. Qualified applicants are considered for internships without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status.