



## **Dominican Republic Country Coordinator for Implementation of Community-based Anti-trafficking Project**

**Location: Dominican Republic**

### **About Free the Slaves**

Founded in 2000, Free the Slaves (FTS) is a pioneer and leader in the global effort to eradicate slavery. Our mission is to liberate those in slavery and to change the conditions that allow slavery to persist. Free the Slaves works at the grassroots to empower vulnerable individuals and communities to achieve freedom from slavery and develop resistance to slavery. We work with and through local partners to build national capacity to combat slavery and trafficking.

Headquartered in Washington, D.C., with programs in Ghana, India, Nepal, Haiti, Senegal and the Democratic Republic of the Congo, Free the Slaves has an annual operating budget of approximately \$3.5 million, a talented and dedicated staff of 25, including 11 in its country offices, and a highly engaged and supportive board of directors.

For more information, see: [www.freetheslaves.net](http://www.freetheslaves.net).

### **Job Description**

This is an exciting opportunity to inaugurate a new country program. The Dominican Republic program will initially be focused on eradicating trafficking, with community empowerment, victim identification, and survivor access to basic services in communities of San Domingo, Santiago, San Cristobal and Puerto Plata. The Dominican Republic country coordinator will provide capacity building and ongoing technical assistance to the project's partner organizations in strategic design, implementation, measurement and reporting of community group training in the project area. The Dominican Republic country coordinator will be supervised by the Haiti country director (based in Haiti) and the Africa & Caribbean regional programs director (based in Washington, D.C.). The Dominican Republic country coordinator will coordinate closely with the FTS Haiti country director for the design of the training and the supportive supervision of partners and key stakeholders. The Dominican Republic country coordinator will also coordinate with the FTS program operations officer (based in Washington, D.C.) who will carry out operational tasks connected to the Dominican

Republic program. The Dominican Republic country coordinator will be based in the Dominican Republic. San Domingo is the preferred base, but individuals preferring to be based in San Cristobal may still apply and note this preference within their application.

Free the Slaves offers competitive benefits, and salary commensurate with experience and skills.

## **Responsibilities**

- Provide capacity building and ongoing technical assistance to the project partner organizations in timely implementation, strategic design, measurement and reporting on the community groups training in the project's area.
- Work with partner organizations and stakeholders to develop/adapt project documents and materials.
- Assist the project partner organization with the planning and implementation of organizational capacity assessment and community maturity assessment.
- Maintain regular contact with partners by visiting their work in the field and at their offices and giving them feedback on a regular basis. Help them reflect on and resolve both immediate and strategic challenges as they move toward eradication of slavery.
- Document actions, achievements and challenges and provide updates to FTS U.S.-based programs, development and communications teams on a regular basis.
- Participate in the analysis and create realistic recommendations in collaboration with the project's partner organizations regarding current legislation, regulations and implementation of policies in relation to preventing slavery and trafficking.
- Represent the project in multi-stakeholder meetings, including government officials, civil society leaders and religious leaders.
- Regularly attend and participate in multi-stakeholder meetings, contributing lessons learned from partners in the field and identifying gaps in efforts to address the root causes of trafficking.

## **Requirements**

- Dominican national or authorized to work in the Dominican Republic
- Fluency in English, Spanish and Creole, and strong English and Spanish writing skills.
- Strong organizational and time management skills.
- Strong participatory learning and action experience.
- Extensive adult education experience and good facilitation skills.
- Experience providing technical assistance to partner organizations.
- Program management and operational experience, skills and aptitude.
- Relevant educational qualification (e.g. international development, human rights, law, community work/social work) or breadth of work and educational experiences to substitute effectively.
- Passion and commitment to ending modern slavery.
- Innovative spirit and willingness to use creative thinking.

- Determination and ability to sustain positive, respectful and dynamic relationships with national and international partners in the Dominican Republic, alongside expectations of mutual accountability.
- Willingness to travel between Santiago, San Cristobal and Puerto Plata to conduct training and supervise activities.
- Ability to develop budgets, understand income and expenditure reports and give meticulous attention to financial management.
- Ability to work with limited administrative support.

## **To Apply**

Applicants should submit the following documents in English: a tailored cover letter that outlines your interest and experience, a resume, and a list of three references from former supervisors. PLEASE SUBMIT THESE AS ONE (1) WORD OR PDF DOCUMENT to: <http://smrtr.io/GR6OJA>. Please include your last name in the title of the document.

## **Deadline for Submissions**

Interested applicants are encouraged to apply as soon as possible. Submissions will be reviewed on a rolling basis until the position is filled. Deadline for applications is close of business, Friday, July 7, 2017.

*Free the Slaves is an equal-opportunity organization. Qualified applicants are considered for employment and consultancies without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status.*